



**CONSENT AGENDA
DRAINAGE DISTRICT
BOARD OF DIRECTORS
November 17, 2015
9:00 A.M.**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Drainage District #1 Board has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of check register and payment of claims and bills - County Treasurer
2. **AI -52245** Request approval to issue payment on the following items:

General Fund:

Alamo Expressway Drain Ditch/Crossings

A. Inv. no. 3902 in the amount of \$583.90 from R. Gutierrez Engineering Corporation related to Work Authorization no. 1-Alamo Expressway Drain Ditch/Crossing. PO#620466.

2013 Bonds:

Pct.2-Alamo Expressway

Pct.2-South Floodwater Channel

B. Inv. no. 3905 in the amount of \$9,862.52 from R. Gutierrez Engineering Corporation related to Work Authorization no. 1- Alamo Expressway Drain/South Floodwater Channel. PO#622584.

3. **AI -52252** Request to issue payment on the following items:

2013 Bonds:

Pct.1 Rural Drainage Development

A. Inv. no. 20152541 in the amount of \$31,000.00 from Tedsi Infrastructure Group related to Work Authorization no. 16-Pct.1 Ditch 23. PO#625166.

AI -52245

2.

DRAINAGE - CONSENT

Meeting Date: 11/17/2015

Submitted By: Claudette Guerrero,
DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

Information

CAPTION

Request approval to issue payment on the following items:

General Fund:

Alamo Expressway Drain Ditch/Crossings

A. Inv. no. 3902 in the amount of \$583.90 from R. Gutierrez Engineering Corporation related to Work Authorization no. 1-Alamo Expressway Drain Ditch/Crossing. PO#620466.

2013 Bonds:

Pct.2-Alamo Expressway

Pct.2-South Floodwater Channel

B. Inv. no. 3905 in the amount of \$9,862.52 from R. Gutierrez Engineering Corporation related to Work Authorization no. 1- Alamo Expressway Drain/South Floodwater Channel. PO#622584.

BACKGROUND

Fiscal Impact

Attachments

R. Gtz Inv#3905

R. Gtz Inv#3902

Form Review

| Inbox | Reviewed By | Date |
|-------------------------------------|----------------|---------------------------------|
| Budget & Management | Veronica Ortiz | 11/12/2015 11:58 AM |
| Final Approval | Monica Badillo | 11/13/2015 10:15 AM |
| Form Started By: Claudette Guerrero | | Started On: 11/12/2015 09:41 AM |

Final Approval Date: 11/13/2015



Hidalgo County Drainage District No. 1

902 North Doolittle Road

Edinburg, Texas 78542

Office: (956) 292-7080

Invoice Processing Checklist/Routing Slip Invoice/ Backup

Date Received: 11/4/2015

Engineer/Firm Name: R.Gutierrez Eng

Project Name/Number: Alamo Exp. Drain/S. Floodwater Ch. WA No. 1

Invoice No.: 3905

Purchase Order No.: 622584

Received By: Rosa Arce

Forwarded to: Nora D. Cavazos _____ Date: _____
Claudette Guerrero _____ Date: _____

Total # of Pages Submitted: 2

Attachments: CD

Forwarded to: Jose N. Saldivar _____ Date: _____

Forwarded to: Lora Briones _____ Date: _____

Additional Comments: \$9,862.52



Professional Engineers & Land Surveyors

130 E. PARK AVENUE • PHARR, TEXAS 78577
 (TEL) 956-782-2557 • (FAX) 956-782-2558
 Engineering Firm F-486 • Surveying Firm #101650-00

RECEIVED
 HIDALGO COUNTY
 DRAINAGE DISTRICT #1

NOV 04 2015

Invoice Number 3905

Date 10/29/2015

Due on receipt

1030 (AM) PM

BY: *Rosalice*

Invoice

Hidalgo County Drainage District No. 1
 Raul Sesin
 902 N. Doolittle Road
 Edinburg, TX 78542

Project: Alamo Exp Drain/South Floodwater Channel

Project No.: ENG13.001
 Contract No.: WA#1
 PO No. 622584

Const. Cost _____
 % of Const. Cost _____
 Billing Fee 187,251.07

| <u>Phase</u> | <u>Phase Fee</u> | <u>% Complete</u> | <u>Fee Earned</u> | <u>Prior Billing</u> | <u>Current Fee</u> |
|--|------------------|-------------------|-------------------|----------------------|--------------------|
| RGEC FEE (SOUTH FLOODWATER CHANNEL) | | | | | |
| Phase I - Data Collection | 8,218.77 | 100.00% | 8,218.77 | 8,218.77 | 0.00 |
| Phase II - Preliminary Engineering & Design | 8,218.77 | 100.00% | 8,218.77 | 8,218.77 | 0.00 |
| Phase III - Final Design | 27,395.89 | 100.00% | 27,395.89 | 27,395.89 | 0.00 |
| Phase IV - Construction | 10,958.36 | 90.00% | 9,862.52 | | 9,862.52 |
| Topographic Surveying | 10,958.36 | 100.00% | 10,958.36 | 10,958.36 | 0.00 |
| | 0.00 | | | | 0.00 |
| SUB-CONSULTANT FEE (ALAMO EXPRESSWAY DRAIN) | | | | | |
| Phase I - Data Collection | 15,187.62 | 100.00% | 15,187.62 | 15,187.62 | 0.00 |
| Phase II - Preliminary Engineering & Design | 15,187.62 | 100.00% | 15,187.62 | 15,187.62 | 0.00 |
| Phase III - Final Design | 50,625.38 | 100.00% | 50,625.38 | 50,625.38 | 0.00 |
| Phase IV - Construction | 20,250.15 | 10.00% | 2,025.02 | 2,025.02 | 0.00 |
| Topographic Surveying | 20,250.15 | 100.00% | 20,250.15 | 20,250.15 | 0.00 |

Balance Due

\$9,862.52

R. Gutierrez Engineering Corporation

Transmittal Form

TO: Noe Saldivar
HCOD 1

FROM: Jaime Jaimez Jr
 SUBJECT: South Floodwater Channel / Alamo Exp. Drain
 PROJECT NO.: WA# 1
 DATE: 11/4/15

WE ARE SENDING YOU ATTACHED UNDER SEPARATE COVER VIA Hand Delivery THE FOLLOWING ITEMS:

| | | | |
|---|---|--|---|
| <input type="checkbox"/> BLUEPRINTS | <input type="checkbox"/> PLANS | <input type="checkbox"/> SHOP DRAWINGS | <input checked="" type="checkbox"/> CD |
| <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> SAMPLES | <input type="checkbox"/> PAYMENT REQUEST | <input checked="" type="checkbox"/> INVOICE |
| <input type="checkbox"/> BID TABULATION | <input type="checkbox"/> CONTRACT DOCUMENTS | <input type="checkbox"/> RECORD DRAWINGS | <input type="checkbox"/> OTHER: |

| QUANTITY / SETS | DATED | ITEM DESCRIPTION |
|-----------------|-------|--|
| 1 | 10/29 | Invoice 3905 (Revised) ✓ |
| 1 | 11/03 | CD w/ Plans, Contract, Project Diaries ✓ |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

THESE ARE TRANSMITTED AS CHECKED BELOW:

| | | |
|---|---|---|
| <input type="checkbox"/> FOR BIDS DUE | <input type="checkbox"/> APPROVED AS NOTED | <input type="checkbox"/> FOR YOUR RECORDS |
| <input type="checkbox"/> FOR APPROVAL | <input type="checkbox"/> APPROVED AS SUBMITTED | <input type="checkbox"/> FOR YOUR ACKNOWLEDGEMENT |
| <input type="checkbox"/> FOR YOUR USE | <input type="checkbox"/> RETURN FOR CORRECTIONS | <input type="checkbox"/> RESUBMIT FOR APPORVAL |
| <input type="checkbox"/> AS REQUESTED | <input type="checkbox"/> FOR FURTHER PROCESSING | <input type="checkbox"/> ON LOAN |
| <input type="checkbox"/> FOR REVIEW AND COMMENT | <input type="checkbox"/> FOR SIGNATURE | <input type="checkbox"/> OTHER |

COMMENTS:

RECEIVED
 HIDALGO COUNTY
 DRAINAGE DISTRICT #1

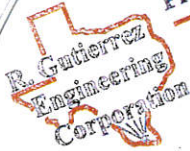
NOV 04 2015

10:30 AM PM

BY: Rosa Arce

Copy Distribution: file

Received by: Lysha Lyster



Professional Engineers & Land Surveyors
 130 E. PARK AVENUE • PHARR, TEXAS 78977
 (TEL) 361-782-2557 • (FAX) 361-782-2558

Engineering Firm #482

Surveying Firm #101650

11/03/2015



South Floodwater
Channel

Plans
Contract
Project Diaries

**R. Gutierrez Engineering Corporation
Electronic File Disclaimer**

These electronic files were created by R. Gutierrez Engineering Corporation (RGEC) using customized settings of the version of CAD software in use at RGEC. These electronic files may be altered or otherwise changed or corrupted when opened by end user using settings or otherwise from those used by the offices of RGEC. RGEC makes no express or implied warranty and assumes no obligation or liabilities for any work done utilizing these electronic files. By using these electronic files, end user assumes all risk and agrees, to the fullest extent permitted by law, to indemnify, defend and hold harmless RGEC, its officers, directors and employees against any and all claims, suits, losses, or costs, including reasonable attorney's fees and defense costs. Only the original paper, mylar, or vellum copies which bear the RGEC company seal and signatures shall be considered a complete work.



Hidalgo County Drainage District No. 1

902 North Doolittle Road

Edinburg, Texas 78542

Office: (956) 292-7080

Invoice Processing Checklist/Routing Slip

Invoice/ Backup

Date Received:

10/23/2015

Engineer/Firm Name:

R.Gutierrez Eng.

Project Name/Number:

Las Palmas Road Bridge Rehab

Invoice No.:

3902

Purchase Order No.:

620466

Received By:

Rosa Arce

Forwarded to:

Nora D. Cavazos
Claudette Guerrero

Date: _____
Date: _____

Total # of Pages Submitted:

4

Attachments:

Record Drawings

Forwarded to:

Jose N. Saldivar

Date: _____

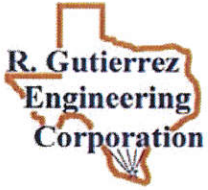
Forwarded to:

Lora Briones

Date: _____

Additional Comments:

\$583.90



Professional Engineers & Land Surveyors

130 E. PARK AVENUE • PHARR, TEXAS 78577
(TEL) 956-782-2557 • (FAX) 956-782-2558
Engineering Firm F-486 • Surveying Firm #101650-00

RECEIVED
HIDALGO COUNTY
DRAINAGE DISTRICT #1

OCT 23 2015

1200 AMY DM
BY: *Rosa*

Invoice Number 3902

Date 10/21/2015

Due on receipt

Invoice

Hidalgo County Drainage District No. 1
Raul Sesin
902 N. Doolittle Road
Edinburg, TX 78542

Project: Alamo Expwy Drain Ditch/Crossing

Project No.: ENG12.005
Contract No.: HCDD1-12-010-04-03(WA#1)
PO No. 620466

Const. Cost _____
% of Const. Cost _____
Billing Fee 91,370.00

| <u>Phase</u> | <u>Phase Fee</u> | <u>% Complete</u> | <u>Fee Earned</u> | <u>Prior Billing</u> | <u>Current Fee</u> |
|---------------------------------------|------------------|-------------------|-------------------|----------------------|--------------------|
| Preliminary Project Coordination | 7,092.00 | 100.00% | 7,092.00 | 7,092.00 | 0.00 |
| Develop Drainage Model | 28,745.00 | 100.00% | 28,745.00 | 28,745.00 | 0.00 |
| Plans, Specs and Estimate | 24,044.00 | 100.00% | 24,044.00 | 24,044.00 | 0.00 |
| Bidding & Construction Administration | 11,678.00 | 100.00% | 11,678.00 | 11,094.10 | 583.90 |
| Other Direct Costs | 3,030.00 | 100.00% | 3,030.00 | 3,030.00 | 0.00 |
| Geotechnical Engineering Services | 8,014.00 | 100.00% | 8,014.00 | 8,014.00 | 0.00 |
| Construction Materials Testing | 8,767.00 | 77.72% | 6,813.96 | 6,813.96 | 0.00 |

Balance Due

\$583.90

ALAMO EXPRESSWAY DRAIN BORDER ROAD CROSSING IMPROVEMENTS RECORD DRAWING

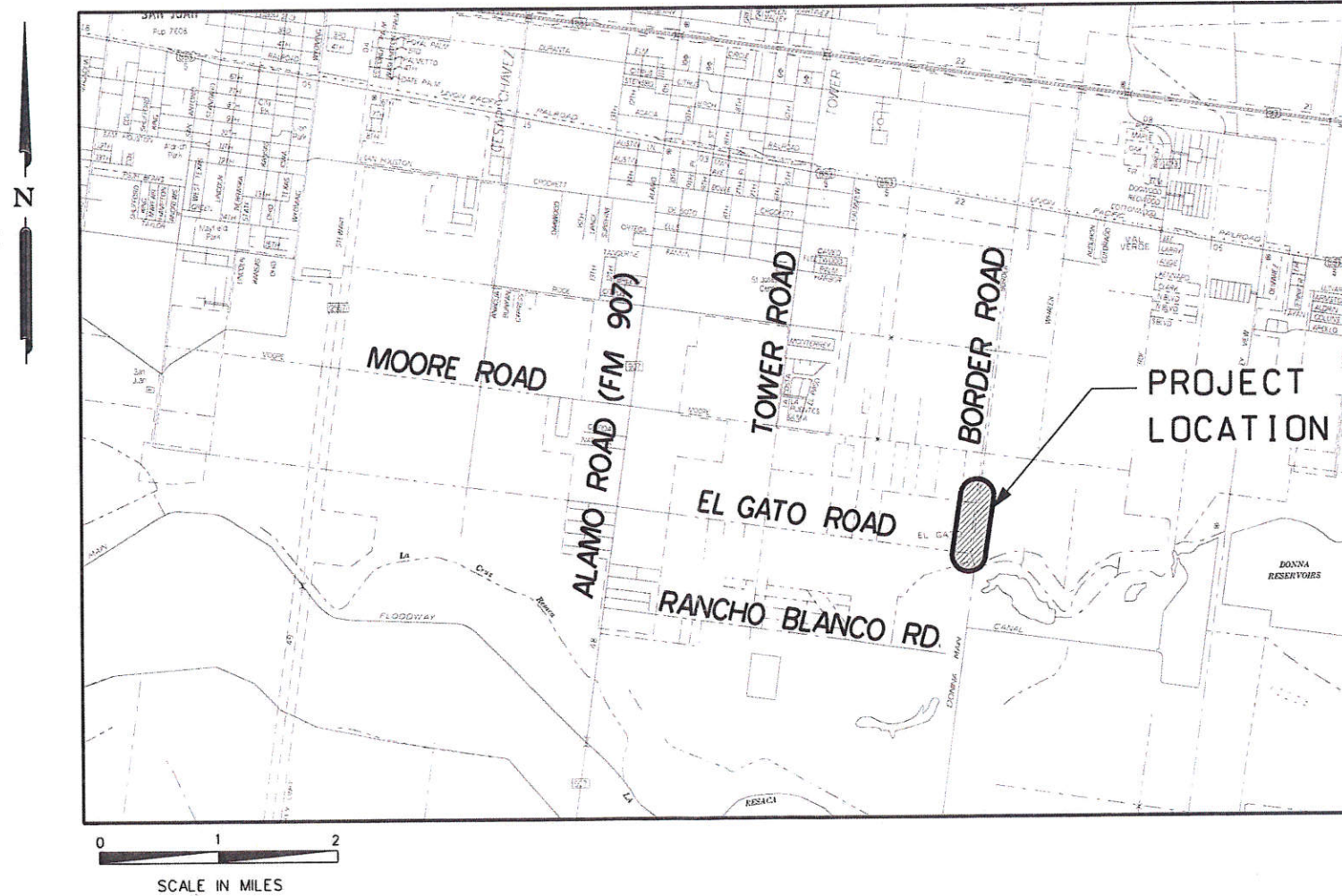
NET LENGTH OF PROJECT • 1,733 FT • 0.33 MILES

LIMITS: INTERSECTION OF BORDER ROAD &
EL GATO ROAD

RE-CONSTRUCTION OF EXISTING CULVERT CROSSING:
CONSISTING OF DITCH REGRADING AND RELOCATION,
CULVERT REPLACEMENT, DRAINAGE IMPROVEMENTS

INDEX OF SHEETS

- | | |
|---|----------------------------|
| 1 | COVER SHEET |
| 2 | BOX CULVERT PLAN & PROFILE |



THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY RAMIRO GUTIERREZ, P.E. 65948
DATE: 9-26-14
ALTERATION OF A SEALED DOCUMENT WITHOUT PROPER NOTIFICATION TO THE RESPONSIBLE ENGINEER IS AN OFFENSE UNDER THE TEXAS ENGINEERING PRACTICE LAW.

R. Gutierrez Professional Engineers & Land Surveyors
Engineering Corporation

130 E. PARK AVENUE • PHARR, TEXAS 78577
(TEL) 956 782-2557 • (FAX) 956 782-2558

AI -52252

3.

DRAINAGE - CONSENT

Meeting Date: 11/17/2015

Submitted By: Claudette Guerrero,
DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

Information

CAPTION

Request to issue payment on the following items:

2013 Bonds:

Pct.1 Rural Drainage Development

A. Inv. no. 20152541 in the amount of \$31,000.00 from Tedsi Infrastructure Group related to Work Authorization no. 16-Pct.1 Ditch 23. PO#625166.

BACKGROUND

Fiscal Impact

Attachments

Teds Inv#20152541

Form Review

| Inbox | Reviewed By | Date |
|-------------------------------------|--------------------|---------------------------------|
| Budget & Management | Veronica Ortiz | 11/12/2015 11:58 AM |
| Final Approval | Monica Badillo | 11/13/2015 10:15 AM |
| Form Started By: Claudette Guerrero | | Started On: 11/12/2015 09:53 AM |
| Final Approval Date: 11/13/2015 | | |



Hidalgo County Drainage District No. 1

902 North Doolittle Road

Edinburg, Texas 78542

Office: (956) 292-7080

Invoice Processing Checklist/Routing Slip

Invoice/ Backup

Date Received: 11/3/2015

Engineer/Firm Name: TEDSI

Project Name/Number: Lucero Del Norte Rural Drainage Imp. WA NO. 18

Invoice No.: ~~2013-1128-18~~ 20152541-A

Purchase Order No.: 628010

Received By: Rosa Arce

Forwarded to: Nora D. Cavazos _____ Date: _____
Claudette Guerrero _____ Date: _____

Total # of Pages Submitted: 2

Attachments: CD

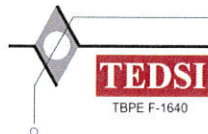
Forwarded to: Jose N. Saldivar _____ Date: _____

Forwarded to: Lora Briones _____ Date: _____

Additional Comments: \$ 6,695.67

NOV 03 2015

12:00 AM/PM
BY: Rosa Lee



TEDSI INFRASTRUCTURE GROUP

Consulting Engineers

1201 East Expressway 83 ♦ Mission, Texas 78572

Tel: (956) 424-7898

Fax: (956) 424-7022

October 29, 2015

Project No: 2013-1128-18

Invoice No: 20152541-A

Ms. Claudette Guerrero
Hidalgo County Drainage District No. 1
902 North Doolittle Road
Edinburg, TX 78542

Project 2013-1128-18 Lucero Del Norte Rural Drainage Improvements

Precinct 1 2012 Bond Referendum Professional Agreement - W.A. No. 18

P.O. No. 628010

Account No. 15-133-433-365-010-005-43340

Professional Services from Notice to Proceed to September 30, 2015

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|---|-----------|------------------|----------|----------------------|---------------------|
| Basic Services | 34,478.34 | 20.00 | 6,895.67 | 0.00 | 6,895.67 |
| Construction Inspection & Contract Management | 4,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Field Survey | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Fee | 43,478.34 | | 6,895.67 | 0.00 | 6,895.67 |
| Total Fee | | | | | 6,895.67 |
| Total this Phase | | | | | \$6,895.67 |

| Billing Summary | Current | Prior | To-Date |
|---------------------------|----------|-------|-------------------|
| Total Billings | 6,895.67 | 0.00 | 6,895.67 |
| Total Fee | | | 43,478.34 |
| Remaining Fee | | | 36,582.67 |
| Total this Invoice | | | \$6,895.67 |

PLEASE REMIT PAYMENT TO:
TEDSI Infrastructure Group, Inc.
738 Highway 6 South, Suite 430
Houston, Texas 77079

Authorized By: Mark D. Corbitt
Mark D. Corbitt, P.E.
Project Manager

Date: 10-29-2015

TEDSI



October 2015
Lucero del Norte Subdivision
Pct. 1 Rural Drainage Improvements
INVOICE BACKUP